## **CCB Meeting Decision Summary**

Thurs., April 1, 2004 9:00 a.m. Rockledge 1 Fifth Floor Conference Room

Requests Covered								
	Submitted By	Area Affected	Type of Request	User Impact	Document Title			
01	Mark Siegert	Peer Review	Requirements Change	High	CCB_4_1_2004_item1			
02	Daniel Fox	NT Generators	Enhancement	Medium	CCB_4_1_2004_item2			

Request & Decision Summary								
	Submitted By	Area Affected	Type of Request	User Impact	Document Title			
	Mark Siegert	Peer Review	Requirement Change	High	CCB_4_1_2004_item1			

## **Request:**

Since the functionality of sending an email notification to the applicant organization business office to notify it of the Just In Time (JIT) information needed by NIH was deployed last November, the first full Peer Review score release has proven that the information contained in the email is not useful to the business official without the name of the Principal Investigator. This is evidenced by the number of calls and/or other contacts to the IC's Grants Management offices, Program Officials, and the OER Office of Policy for Extramural Research Administration. Therefore, requests have come from Marcia Hanh, Anthony Coelho, and Joe Ellis of OPERA as well as various GMO's and PO's in the ICs to add the PI name to the email notification. Additionally, text needs to be added to the end of the mailer informing the business officer of how to submit the JIT information using the eRA COMMONS.

**Decision:** Approved

## **Notes:**

• Server-side change only; out-of-cycle patch.

~ · · · · · · · · · · · · · · · · · · ·						
Submitted By	Area Affected	Type of Request	User Impact	<b>Document Title</b>		
 Daniel Fox	NT Generators	Enhancements	Medium	CCB_4_1_2004_item2		

## **Request:**

NT Generators produce PDF files from source files (.doc or .txt files) as submitted by end users. Examples of that are Summary Statements and Critiques. Every time user uploads a document, a job entry is created in a table for NT generators to process. Upon job processing, the program on NT Generator logs the status of a completed job as passed or failed. There are 7 (seven) separate NT Generators that are dedicated to processing/converting documents to PDF.

Ops is requesting that a machine name of each NT Generator be added to the record in the jobs queue as job is processed so that it is easier to investigate failures (since only one of 7 NT Generators can be causing problems).

**Decision:** Approved